



Eddie Baza Calvo
Governor

Raymond S. Tenorio
Lieutenant Governor

Department of Youth Affairs

Dipåtamenton Asuntion Manhoben

Government of Guam

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Adonis J. Mendiola
Director

October 30, 2014

MEMORANDUM

To: **Honorable Speaker Judith T. Wonpat**
32th Guam Legislature

32-14-2214
Office of the Speaker
Judith T. Won Pat, Ed.D

From: Director, Department of Youth Affairs

Date: 10-30-14

Subject: **4th Quarter FY 2014 Reports**

Time: 3:05pm

Håfa Adai Honorable Speaker Wonpat,

Received By:

Pursuant to 5 GCA §10306, attached are the following **4th Quarter FY 2014 Reports** for Department of Youth Affairs (DYA) for the period ending September 30, 2014.

1. Financial Report
2. Non-Profit Organization Report
3. Non-Appropriated Fund Report
4. Staffing Patterns
5. Prior Year Obligation Report

An electronic submission of the stamped received copies of these reports from OPA and Speaker's Office will be sent to speaker@judiwonpat.com and a copy to the Office of the Public Auditor at admin@guamopa.org. These reports will be posted on DYA's website at www.dya.guam.gov.

Please contact 735-5010 should you have any questions or concerns.

Si Yu'os Ma'åse'.

Grace R. Taitano
Acting

Attachments

Cc: Office of the Public Auditor

2014 OCT 30 PM 3:17

2214



DYA: "It's all about youth helping youth!"

Department of Youth Affairs

DYA Financial Report

FY 2014

4th QUARTER REPORT

Ending September 30, 2014

For Appropriation/Expenditure Report pursuant to 5 GCA §10306
Government of Guam

FY 2014 4th Qtr Appropriation/Expenditure Report ending 09/30/2014

DEPARTMENT OF YOUTH AFFAIRS

Fund 5100A1320	Object Category	Appropriations	YTD Allotment	Expenditures	Outstanding		Unallotted Balance
					Encumbrances	Funds Available	
GENERAL FUND	REGULAR SALARY	2,917,167.00	2,862,866.00	3,136,871.66	0.00	-274,005.66	54,301.00
	OVERTIME SALARY	43,349.00	38,054.00	30,354.93	0.00	7,699.07	5,295.00
	FRINGE	1,090,688.00	1,090,688.00	1,175,219.68	0.00	-84,531.68	0.00
	CONTRACT	596,473.00	590,553.00	506,940.17	82,721.86	890.97	5,920.00
	SUPPLIES	68,945.00	59,014.00	22,929.75	2,152.12	33,932.13	9,931.00
	EQUIPMENT	29,095.00	29,095.00	28,155.00	665.00	275.00	0.00
	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00
	MISC	9,925.00	9,925.00	9,241.57	0.00	683.43	0.00
	POWER UTILITY	69,737.00	64,340.00	61,005.40	3,334.60	0.00	5,397.00
	WATER UTILITY	16,434.00	15,934.00	8800.3	1,699.70	5,434.00	500.00
	TELEPHONE	32,244.00	31,651.00	30,319.28	1,218.07	113.65	593.00
	GENERAL FUND Fund Totals:	4,874,057.00	4,792,120.00	5,009,837.74	91,791.35	-309,509.09	81,937.00
FEDERAL GRANT							
FUND 5101H__20	REGULAR SALARY	10,615.39	10,036.08	623.50	0	9,412.58	579.31
	OVERTIME SALARY	0.00	0.00	0.00	0	0.00	0.00
	FRINGE	3,673.01	3,593.44	240.61	0	3,352.83	79.57
	TRAVEL	37,785.87	34,339.56	6,205.00	0.00	28,134.56	3,446.31
	CONTRACT	833,497.90	702,090.58	163,539.19	292,581.46	245,969.93	131,407.32
	SUPPLIES	30,318.28	27,575.14	10,377.20	7,144.91	10,053.03	2,743.14
	EQUIPMENT	38,025.89	27,969.57	1,964.23	12,578.83	13,426.51	10,056.32
	SUB-RECIPIENT/GRANTS	221,455.90	94,251.71	0.00	15,593.71	78,658.00	127,204.19
	MISCELLANEOUS	14,250.00	14,250.00	375	0	13,875.00	0.00
	CAPITAL	25,000.00	25,000.00	0	0.00	25,000.00	0.00
	INDIRECT COST - FEDERAL	4,601.19	4,601.19	0	0	4,601.19	0.00
	FEDERAL GRANT FUND Fund Totals:	1,219,223.43	943,707.27	183,324.73	327,898.91	432,483.63	275,516.16
DYA Community Reintegration Program Subaward from GDOE 5101J1_20							
	CONTRACT	10,000.00	0.00	0.00	0.00	0.00	10,000.00
	GDOE SUBAWARD FUNDS	10,000.00	0.00	0.00	0.00	0.00	10,000.00
NURSING & MEDICATION ACCT 5100C__20							
	CONTRACT	44,450.33	44,450.33	0	42450	2,000.33	0.00
	SUPPLIES	26,521.18	26,521.18	5,622.17	20898.64	0.37	0.00
	NURSING & MEDICATION CARRY-OVER Totals:	70,971.51	70,971.51	5,622.17	63,348.64	2,000.70	0.00
		Appropriations	YTD Allotment	Expenditures	Outstanding Encumbrances	Funds Available	Unallotted Balance
	TOTALS DYA Current APPROPRIATIONS:	6,174,251.94	5,806,798.78	5,198,784.64	483,038.90	124,975.24	367,453.16

Department of Youth Affairs

NON-PROFIT ORGANIZATION

FY 2014

4th QUARTER REPORT

Ending September 30, 2014



SANCTUARY, INCORPORATED

"Helping Youth and Families Help Themselves" since 1971

Address: 406 Mai Mai Rd., Chalan Pago, Guam 96910

* Tel: 475-7101 * Fax: 477-3117 * Crisis Hotline: 475-7100

Website: www.sanctuaryguam.org * E-mail: inquiries@sanctuaryguam.org



October 15, 2014



Department of

Youth Affairs

To: Adonis Mendiola
Director
Department of Youth Affairs

OCT 22 2014

12:15 PM
JL

Director's Office

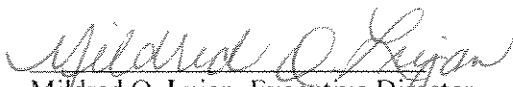
From: Mildred Q. Lujan
Executive Director
Sanctuary, Incorporated of Guam

Re: Program Report

Attached is the quarterly program status report for July 1, 2014 through September 30, 2014.

Should you have any questions, please feel free to contact myself at 475-7101 ext. 101 or OJ Taitano at 475-7101 ext. 119.

Sincerely,


Mildred Q. Lujan, Executive Director
Sanctuary Incorporated of Guam

FY 2014 RUNAWAY HOMELESS YOUTH (RHY) BASIC CENTER

Department of Youth Affairs

QUARTERLY PERFORMANCE REPORT FORM

ORGANIZATION/AGENCY: Sanctuary Incorporated of Guam	
VENDOR NUMBER: S1456001	
PERSON COMPLETING REPORT: Joleen A. Baza	
TELEPHONE: 475-7113	FAX: 477-3117
REPORT PERIOD: July 1, 2014 to September 30, 2014	DATE OF REPORT: October 10, 2014

Project Description:

The Runaway Homeless Youth (RHY) Basic Center is a community based program specifically designed to assist runaway, homeless, victims of abuse and other similarly troubled youth and their families. The program provides a 24-hour shelter and care as a safe home for runaway, homeless and victims of abuse for up to 30 days during which case management services are provided in resolving their issues of conflict in times of crisis at the same time keeping focus on strengthening the family as a collective unit. The case management unit includes crisis intervention, individual program planning, group and family counseling, aftercare, outreach and referrals. The primary purpose of the program is to 1) provide a viable temporary safe alternative to the natural home, detention center or the streets; and 2) to facilitate the problem solving process of case management by lowering the level of tension in the family to a point in which constructive dialog may begin.

Project Goals and Objectives; Project Activities; Project Performance Measures; Project Outcomes:

<p>Goal: The overall goal of the Basic Center is to provide a safe and stable Emergency Shelter for run away and troubled youth and assist them in resolving crisis and conflicts by keeping focus on promoting family unity and improving quality of life for Guam's youth.</p> <p>Objective 1. To increase the awareness of available services and issues related to Runaway and Homeless youth and victims of abuse by conducting outreach efforts directed at youth, parents, and community agencies through a 24-hour crisis hotline, presenting information through the local media (newspapers, television & radio), public presentations, bus stop murals, school presentations, door-to-door street outreach, and informational displays at shopping centers throughout the island.</p> <p>Indicator/Outcomes/Periodicity: <i>Awareness of available services for run away and troubled youth for the community of Guam as a whole.</i></p>	
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<p>Activity A: The Emergency Shelter program will provide individual supportive counseling at least twice a week for each youth residing in the shelter.</p> <p>Time Line: Daily; ongoing daily sessions</p> <p>Responsible Parties: Case Manager and/or Program Director, and Residential Assistants</p>	<p>Results:</p> <ul style="list-style-type: none"> • During, this reporting period, eight (8) youth resided in the shelter during the month of July. Nine (9) youth resided in the shelter during the month of August. Eight (8) youth resided in the month of September. At least One Hundred and Thirty Three (133) individual supportive counseling sessions were conducted that included educational, health and personal growth.
<p>Activity B: To provide therapeutic and recreational activities for youth to promote personal well being.</p> <p>Timeline: Daily</p> <p>Responsible Parties: Case Manager and/or Program Director, and Residential Assistants</p>	<p>Results:</p> <ul style="list-style-type: none"> • On a weekly basis, the program facilitates various support activities for therapeutic and recreational purpose such as life skills to include money management, cooking skills, home management, mentoring, and exercise to promote social skills and personal growth.
<p>Objective II. To increase crisis intervention services to runaway and homeless youth and their families by providing 24 hours services to 200 youth parent and/or community members.</p> <p>Indicators/Outcomes/Periodicity: <i>Accessibility of children and their families in crisis situations who use Emergency Shelter services.</i></p> <p>Activity A: 24-hour crisis hotline is open to the general public to provide immediate feedback, assessments and referrals to appropriate agencies.</p> <p>Time line: on-going,</p> <p>Responsible Parties: Crisis Intervention Worker, Case Manager, and Program Director</p>	<p>Results:</p> <ul style="list-style-type: none"> • One Hundred and Twenty (120) contacts were made via 24-hour crisis hotline. • Household and family dynamics, runaway/throwaways, beyond control, physical abuse and sexual abuse were the top issues of concern for youth who accessed the crisis hotline.
<p>Activity B: Provide referral services for all youth and their family members assessed for services needed from other agencies.</p> <p>Timeline: ongoing</p>	<p>Results:</p> <ul style="list-style-type: none"> • An estimation of One Hundred and Two (102) referrals was made to other agencies, organizations, such as Guam Behavioral Health and Wellness Center (GBHWC), Alee Shelter, Drug and Alcohol services, Guam San Jose, AHRD, Guam Police Department, Sanctuary D&A Department, Child

<p>Responsible Parties: Crisis Intervention Worker, Case Manager and Program Director.</p>	<p>Protective Services, I famagu'on-ta, and Westcare.</p>
<p>Objective III: To reduce the problems of youth 12-17 who are runaway, homeless and victims of abuse by providing temporary shelter and aftercare services for up to 10 youth at any given time while they resolve problematic issues.</p> <p>Indicators/Outcomes/Periodicity: <i>Accessibility of emergency 24hr placement for runaway and homeless youth needing assistance/guidance to begin the reunification process.</i></p> <p>Activity A: The project will provide temporary shelter and aftercare service for 10 youth 12-17 years of age for up to 30 days while providing the youth with supportive counseling and connecting youth and families with other agencies.</p> <p>Activity B: The project will provide basic necessities such as food, clothing, shelter, and transportation services to and from school and appointments while also providing supportive counseling and guidance to promote reunification and reconciliation.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Program Director and Case Manager.</p>	<p>Results: During this quarter a total of Twelve (12) youth received shelter services. There were Five (5) new intakes admitted to shelter, No youth reentered for shelter services, four (4) youth continued to receive shelter services in the month of September. Six (6) clients continued in aftercare services once reunified with their parent or legal guardian from the month of July to September.</p> <p>During this reporting quarter Two (2) clients moved to an off-island shelter, one (1) went off-island for biological parent, one (1) transferred to foster parents, three (3) clients went to a legal guardian, one (1) client went to Alee Shelter, and one (1) client went to DYA.</p> <p>Results: During this quarter all youth who were admitted into shelter met their basic needs, reunified with familial placement or referred to appropriate agencies or organizations to further meet the youth and family's needs. The Case Manager and Program Director worked with other agencies and organizations to help work towards promoting reunification and reconciliation between the youth and family.</p>

<p>Objective IV To strengthen family relationships of 120 youth and their families through individual family and group counseling to resolve conflicts that will lead to familial reconciliation and reunification.</p> <p>Indicators/Outcomes/Periodicity: <i>Conflict Mediation skills of children and their families</i></p> <p>Activity A: Provide 120 family skills training sessions for youth and their families experiencing crisis situations through Sanctuary's 24-hour crisis hotline or Emergency Shelter Program.</p> <p>Time line: ongoing</p> <p>Responsible Parties: Crisis Intervention Worker, Case Manager and Program Director.</p>	<p>Results: A total of fifteen (15) family skills training sessions were provided this reporting period to youth and their families experiencing crisis. Family sessions were conducted as well to develop a reunification plan. During this quarter all other youth transitioned back home to a parent/legal guardian, alternate familial placement or a foster care home.</p>
<p>Activity B: The Project will conduct 45 Anger Management groups for children in crisis situations to learn assertive, non-violent ways of channeling their anger.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Program Directors, Case Manager, and AmeriCorps volunteers.</p>	<p>Results:</p> <ul style="list-style-type: none"> • A total of twelve (12) High School YAM classes were conducted this reporting period with an average of three (3) youth in attendance and were mentored by Sanctuary's AmeriCorps Volunteers during the group session. • A total of fourteen (14) Middle School YAM classes were conducted during this reporting period with an average of two (2) youth in attendance and were mentored by Sanctuary's AmeriCorps Volunteers during the group session. The group's participants consisted of youth in Sanctuary programs, as well as outside referrals from other agencies such as GDOE, I Famagu'on-ta and Probation.
<p>Objective V: To decrease recidivism and problems of runaway and homeless youth and their families to assist with their transition back home and meet their long-term needs.</p> <p>Indicators/Outcomes/Periodicity: <i>Availability of supportive services to children and their families in crisis situations.</i></p> <p>Activity A:</p>	<p>Results: Individual supportive counseling sessions were provided this reporting period to assist youth and their parent/legal guardians to make appropriate decisions relative to their family dynamics. The breakdown of the sessions are as follow: - One hundred and thirty three (133) youth individual supportive counseling</p>

<p>The project will provide individual supportive counseling for 120 youth and their parent/legal guardians assisting them in making appropriate decisions relative to their family dynamics.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Program Directors and Case-Manager</p>	<p>sessions.</p> <ul style="list-style-type: none"> - Fifteen (15) parent individual supportive counseling sessions - IPP completion rate for this quarter is at 90%
<p>Activity B: The project will provide case management services for 200 youth and their families that will enhance stabilize and strengthen their relationships.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Program Director and Case Manager</p>	<p>Results: Twelve (12) youth received case management services via the Co-Ed Shelter and Six(6) participated in Aftercare services.</p>

Problems Encountered:

A challenge encountered is identifying placement in a timely manner for youth who are wards of the state due to exhaustion of alternate familial placement and limited foster care placement. Once a youth exits from shelter services, one of the vital parts in maintaining reunification is to sign up for aftercare services to help reduce the recidivism rate. The youth and parent are always encouraged to sign up for aftercare services to help with the transition back home easier when problems arise. The youth and parent are always given a transitional plan to follow in the event they opt not to seek aftercare services. Further, youth and parents who attended Sanctuary’s support groups observed frequent changes with group facilitators. However, before this issue was resolved before the quarter ended. Sanctuary’s support groups now have assigned and stable group facilitators running the group. Lastly, parent involvement in programs (groups and supportive counseling) is limited; parents do not participate in all the services we recommend despite agreeing to participate and access other services upon intake of client.

Future Plans:

The Case Management and Counseling Section have developed corrective action plans to address several deficiency areas such as improving data collections, monitoring of case management activities and case updates. This improvement is making significant progress on a daily basis. Sanctuary continues to partner with agencies such as Child Protective Services by a holding monthly meeting to discuss ways to better serve clientele.

Performance Measures:

Social Competence	Case Manager and shelter staff have reported observed improvement in social interactions and, defined as maintaining positive relationships with others 9 of 12 (75%) clients served within this reporting period. Observations are based on demeanor and nature of client interactions as documented using daily client progress reports.
Family Relationships	Noted improvements in family relationships, defined as willingness to address family issues, and improved styles of communication, has been reported by case manger for 7 of the 12 (58%) of the clients served this reporting period. Most of the clients during this reporting period were wards of the state. The number provided above only includes clients who were able to work towards reunification with a family member or foster parent. It is challenging to work on a family relationship when a family member or foster parent is not identified. More than 30 days are needed to work on fostering a positive relationship when working with CPS clients and their family members or foster parent.
Families Satisfied with Program	Of the total number of family members who have completed the satisfaction survey 100% have reported to be satisfied with all aspects of the program including a 100% of families stating that they will access Sanctuary services for future familial issues. Areas surveyed include: <ul style="list-style-type: none"> 1) Noted quality in family relationships 2) Future access of services 3) Accessibility and response time 4) Overall rating of services 5) Recommending services to others
Client Satisfaction	Of all clients who have completed satisfaction survey, 85% have reported an increase quality in familial relationships. A total of 85% have stated that they had good or very good access to services with prompt response time. A total of 85% have rated overall services as good or very good and 100% of clients surveyed have indicated that they would likely or very likely refer others to Sanctuary for services needed.

Department of Youth Affairs

NON-APPROPRIATED FUNDS

FY 2014

4th QUARTER REPORT

Ending September 30, 2014

Banking Summary - Last quarter

7/1/2014 through 9/30/2014

10/30/2014

Page 1

Category Description	7/1/2014- 9/30/2014
INCOME	
Change Fund	610.46
Court Ordered Payments	948.19
Foster Care Income	6,338.48
TOTAL INCOME	7,897.13
EXPENSES	
Uncategorized	0.00
Client Activities	
YCF and CH	400.00
Other Client Activities	119.92
TOTAL Client Activities	519.92
Clothing	396.00
Medical	
Doctor	9,010.74
TOTAL Medical	9,010.74
Medical Other	593.40
Supplies, Bus	494.87
YCF Supplies	1,369.00
TOTAL EXPENSES	12,383.93
OVERALL TOTAL	-4,486.80

Income/Expense by Category - Last quarter

7/1/2014 through 9/30/2014 (Cash Basis)

10/30/2014

Page 1

Category Description	7/1/2014- 7/31/2014	8/1/2014- 8/31/2014	9/1/2014- 9/30/2014	OVERALL TOTAL
INCOME				
Change Fund	232.81	377.65	0.00	610.46
Court Ordered Payments	700.70	247.49	0.00	948.19
Foster Care Income	2,688.37	1,225.37	2,424.74	6,338.48
TOTAL INCOME	3,621.88	1,850.51	2,424.74	7,897.13
EXPENSES				
Uncategorized	0.00	0.00	0.00	0.00
Client Activities	519.92	0.00	0.00	519.92
Clothing	0.00	396.00	0.00	396.00
Medical	245.00	310.00	8,455.74	9,010.74
Medical Other	98.40	300.00	195.00	593.40
Supplies, Bus	494.87	0.00	0.00	494.87
YCF Supplies	0.00	1,369.00	0.00	1,369.00
TOTAL EXPENSES	1,358.19	2,375.00	8,650.74	12,383.93
OVERALL TOTAL	2,263.69	-524.49	-6,226.00	-4,486.80

Transaction - Last quarter

7/1/2014 through 9/30/2014

10/30/2014

Page 1

Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 6/30/2014								45,792.00
7/2/2014	Checking	2335	Vincent Lagu...July 4th acti...	Client Activiti...			R	-200.00
7/2/2014	Checking	2336	The Home D... 2 ea 16" wa...	Supplies, Bus			R	-119.88
7/3/2014	Checking	DEP	Vincent Lagu...Ck #2335 -...	Change Fund			R	200.00
7/11/2014	Checking	DEP	Judiciary Of ... jd0116-13 ...	Court Ordere...			R	492.66
7/17/2014	Checking	2337	Benedette C...Liberation d...	Client Activiti...			R	-200.00
7/17/2014	Checking	2338	Guam Home... water heater	Supplies, Bus			R	-374.99
7/17/2014	Checking	2339	Diagnostic L... clnt P.L. lab...	Medical Other			R	-98.40
7/17/2014	Checking	2340	Express Care Clnts LF5/2...	Medical:Doctor			R	-245.00
7/18/2014	Checking	DEP	Department ... Foster June...	Foster Care I...			R	2,688.37
7/28/2014	Checking	DEP	Judiciary Of ... jd0116-13 ...	Court Ordere...			R	208.04
7/28/2014	Checking	DEP	Carmen A. D...change fun...	Change Fund			R	22.41
7/28/2014	Checking	DEP	Carmen A. D...change fun...	Change Fund			R	10.40
7/28/2014	Checking	2401	Yvonne M. P... Guam Poly ...	Medical:Doctor				0.00
7/28/2014	Checking	2403	Yvonne Paul...					0.00
7/29/2014	Checking	2402	Champion S... purchase of...	Client Activiti...			c	-119.92
8/11/2014	Checking	DEP	Department ... Foster July ...	Foster Care I...				1,225.37
8/12/2014	Checking	DEP	Judiciary Of ... JD0056-14...	Court Ordere...			c	247.49
8/12/2014	Checking	2404	Fely's Merch... 132 PE sho...	Clothing			c	-396.00
8/12/2014	Checking	2405	Home Depot 4 x water di...	YCF Supplies			c	-472.00
8/12/2014	Checking	2406	..Express Care clnt JC 8/8/...	--Split--		--Split--	c	-155.00
8/12/2014	Checking	2408	K Mart Bath towels...	YCF Supplies			c	-299.00
8/14/2014	Checking	2407	Glenda Unca...Clnt use co...	Medical Other				-300.00
8/18/2014	Checking	DEP	... Deposit Change fun...	--Split--		--Split--	c	377.65
8/18/2014	Checking	2409	Express Care Clnt BM ph...	Medical:Doctor			c	-90.00
8/20/2014	Checking	2410	K Mart bath towels...	YCF Supplies			c	-598.00
8/22/2014	Checking	2411	Express Care phys exam ...	Medical:Doctor			c	-65.00
9/10/2014	Checking	DEP	Department ... Foster AUG...	Foster Care I...			c	2,424.74
9/10/2014	Checking	2412	VOID	Medical:Doctor				0.00
9/10/2014	Checking	2413	Guam Memo...#11094258...	Medical:Doctor			c	-7,683.76
9/23/2014	Checking	2414	Guam Fire D... Ambulance ...	Medical Other				-195.00
9/23/2014	Checking	2415	Guam Memo... Clnt A.S. 8/...	Medical:Doctor				-771.98
7/1/2014 - 9/30/2014								-4,486.80

BALANCE 9/30/2014 **41,305.20**

TOTAL INFLOWS	7,897.13
TOTAL OUTFLOWS	-12,383.93
NET TOTAL	-4,486.80

Department of Youth Affairs

Staffing Patterns

FY 2014

4th QUARTER REPORT
Ending September 30, 2014

Government of Guam
Fiscal Year 2014
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

FUNCTIONAL AREA: Public Safety
DEPARTMENT/AGENCY: Department of Youth Affairs
PROGRAM: Youth Corrections
FUND: General Fund

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		(E+F+G+I) Subtotal	Retirement (J * 29.85%)	Retire (DDI) (\$19.01*26PP)	Social Security (L * 6.2%)	Medicare (N) (1.45% * J)	Life (O)	Medical (Premium) (P)	Dental (Premium) (Q)	Total Benefits (K thru Q) (R)	(J + R) TOTAL (S)
								Date	Incr.										
1	413	Data Control Clerk II, in lieu of Clk Typ III	Annie C. Rodriguez	F-01	23,171	-	463	11-Feb-15	-	23,634	7,055	494	-	343	153	1,924	239	10,208	33,842
2	414	Youth Svc Wkr I	Castillo, John Eric M.	FL04-01	24,689	712	6,447	16-Jun-15	661	32,509	9,704	494	-	471	153	-	-	10,822	43,331
3	418	Youth Svc Wkr I	Lizama, Peter Q.	FL04-11	38,331	1,106	10,011	11-Jul-16	278	49,725	14,843	494	-	721	153	6,310	403	23,125	72,850
4	419	Youth Svc Wkr Asst	George, Francis I.	FL04-07	31,480	998	8,221	2-Dec-15	334	40,943	12,221	494	-	594	153	2,582	-	16,045	56,988
5	425	Youth Svc Wkr I	Salas, Celia J.	FL04-02	26,232	757	6,851	22-Jan-15	992	34,832	10,397	494	-	505	153	2,582	223	14,355	49,187
6	431	Youth Svc Wkr Asst	Livesay, Dale Thomas	FL04-01	23,318	673	6,090	25-Mar-14	729	30,810	9,197	494	-	447	153	-	-	10,291	41,101
7	434	Youth Svc Supvr	Santos, Benadette C.	FL04-14	51,542	1,487	13,461	16-Jan-15	1,160	67,630	20,194	-	-	981	153	3,940	239	25,507	93,157
8	436	Youth Svc Wkr I	Palacios Jr., Dino C.	FL04-08	34,565	997	9,026	9-Aug-14	176	44,764	13,562	494	-	649	153	2,582	223	17,464	62,228
9	438	Youth Svc Supvr	Paitano, Joseph P.	FL04-15	53,347	1,539	13,931	26-Apr-15	800	69,617	20,781	-	-	1,000	153	-	-	21,943	91,560
10	441	Youth Svc Wkr II	Uncangco, Susan O.	HL04-13	46,507	1,342	12,145	17-Jan-16	977	60,970	18,200	494	-	884	153	3,175	403	23,310	84,280
11	442	Youth Svc Wkr II	Buendicho, Edward J.	HL04-09	40,548	1,170	10,588	10-Jan-14	800	52,606	15,703	494	-	763	153	2,582	223	19,919	72,525
12	443	Youth Svc Supvr	Buendicho, Albert S.	FL04-15	53,347	1,539	13,931	14-Jan-14	1,200	70,017	20,909	-	-	1,015	153	1,924	239	24,231	94,248
13	449	Youth Service Worker II	VACANT	HL02-01	-	-	-	N/A	-	-	-	-	-	-	0	0	-	-	-
14	450	Youth Service Worker I	Wooten, Carl A.B.	FL04-01	24,689	712	6,447	23-Jun-15	551	32,399	9,671	494	-	470	153	2,582	223	13,594	45,993
14	452	Youth Service Worker I	Sumang, Natalie C.	FL04-02	26,232	757	6,851	6-May-15	551	34,391	10,266	494	-	499	153	4,687	323	16,423	50,814
15	453	Youth Svc Wkr II	Camacho, Jean C.	HL04-14	48,135	1,389	12,571	26-Mar-16	814	62,909	18,778	-	-	912	153	2,582	223	22,648	85,557
16	455	Youth Svc Wkr I	VACANT Vice: Camacho, DJ	FL04-01	24,689	712	6,447	N/A	520	27,274	8,141	494	-	395	153	2,582	223	11,089	39,263
17	457	Youth Corrections Superintendent	VACANT Vice: Of San Miguel	NL04-01	\$ 43,490	-	\$ 9,221	N/A 4/30/14	\$ 1,440	\$ 50,637	\$ 15,181	\$ 494	\$ -	\$ 737	\$ 153	\$ 2,582	\$ 223	\$ 19,371	\$ 70,228
18	465	Youth Svc Wkr I	Michael, Clara	FL04-01	24,689	712	6,447	17-Jun-15	-	31,848	9,507	494	-	462	153	-	-	10,616	42,464
19	467	Youth Svc Wkr I	Chogolmad, Paul S.	FL04-02	26,232	757	6,851	20-May-15	551	34,391	10,266	494	-	499	153	6,310	403	18,326	52,717
20	470	Youth Service Worker II	Camacho, Danielle J.	HL04-08	39,150	1,129	10,223	10-Mar-16	-	50,502	15,075	494	-	732	153	2,582	223	19,260	69,762
21	483	Youth Svc Wkr II	Castro, William N.	HL04-17	53,368	1,539	13,931	21-Aug-15	267	68,079	20,337	-	-	842	153	3,940	239	22,511	80,590
22	488	Youth Svc Wkr I	Cruz, Rebecca R.	FL04-20	57,241	1,507	13,643	11-May-16	631	68,072	20,305	494	-	986	153	2,582	223	24,744	92,766
23	493	Youth Svc Wkr I	San Miguel, Arlene C.	FL04-19	50,474	1,456	13,183	2-Jan-15	1,136	64,249	19,775	-	-	941	153	1,924	239	23,652	84,901
24	494	Youth Svc Wkr I /I/	Flores, Norma I.	FL04-11	-	-	-	9-Jun-11	-	-	-	494	-	-	153	3,940	239	4,826	4,826
25	495	Youth Svc Wkr Asst	Cruz, Bermen J.	EL04-09	33,811	975	8,831	3-Apr-14	500	44,117	13,169	494	-	640	153	4,687	323	19,467	63,584
26	497	Youth Svc Wkr I	Rivera, Frank A.	FL04-07	33,331	961	8,705	24-Nov-15	441	43,438	12,966	494	-	630	153	1,464	223	15,930	59,368
27	512	Youth Svc Wkr I	Ornellas, Donovan AC	FL04-01	24,689	712	6,447	13-Jun-15	-	31,848	9,507	494	-	462	153	-	-	10,616	42,464
28	513	Youth Service Worker I	Nimeisa, Hermin A.	FL04-02	26,232	757	6,851	6-May-15	551	34,391	10,266	494	-	499	153	0	0	11,412	45,803
29	517	Youth Svc Wkr II	Laguana, Vincent T.	HL04-10	41,947	1,210	10,934	10-Sep-16	-	54,111	16,152	494	-	785	153	6,310	403	24,498	78,609
30	519	Youth Svc Wkr I	Aguiar, Magdalena P.	FL04-18	48,768	1,407	12,736	2-Jan-15	1,097	64,008	19,106	-	-	928	153	-	-	20,182	84,195
31	521	Youth Service Worker I	Lubasan, Joycelyn T.	FL04-12	39,672	1,144	10,360	19-Oct-15	551	51,727	15,441	494	-	730	153	2,582	223	19,644	71,371
32	522	Youth Svc Wkr I	VACANT Vice: Laguana, VJ	FL04-01	24,689	712	6,447	N/A	500	32,614	9,735	494	-	473	153	2,582	223	13,661	46,275
33	523	Youth Svc Wkr Asst	Albert, Kinasio K.	EL04-02	24,726	715	6,471	13-Sep-14	104	32,066	9,572	494	-	465	153	3,175	403	14,263	46,329
34	524	Youth Svc Wkr Asst	Mendiola, Richard D.	EL04-16	42,397	1,240	11,220	28-Jul-15	323	55,789	16,653	494	-	809	153	2,582	233	20,915	76,704
35	525	Youth Svc Wkr I	Benavente, Tommy L.	FL04-14	42,497	1,326	11,098	4-May-16	513	55,334	16,517	-	-	802	153	3,940	239	21,651	76,985
36	526	Youth Svc Wkr I	Fred, Nickson N.	FL04-03	27,776	801	7,254	6-Jun-15	441	36,272	10,827	494	-	526	153	6,310	403	18,914	55,186

Government of Guam
Fiscal Year 2014
Agency Staffing Pattern
(CURRENT)

[BBMR SP-1]

37	528	Youth Svc Wkr Asst	Untalan, Jerome B.	EL04-01	23,318	673	6,090	25-Mar-14	729	30,810	9,197	494	-	447	153	-	-	10,291	41,101
38	530	Youth Service Worker Asst.	Cabrera, Aaron	EL04-01	23,318	673	6,090	16-Dec-15	-	30,081	8,979	494	-	436	153	0	0	10,062	40,143
39	531	Youth Svc Wkr I	Cruz, Thelma M.	FL04-10	37,034	1,068	9,672	10-Apr-16	529	48,303	14,418	494	-	700	153	2,582	223	18,571	66,874
40	532	Youth Svc Wkr Asst	Cruz, Edward A.N.	EL04-01	23,318	673	6,090	9-Jan-15	-	30,081	8,070	494	-	436	153	-	-	10,062	40,143
41	533	Youth Svc Wkr I	Guerrero, Robert M.	FL04-01	24,689	712	6,447	22-Jan-14	992	32,840	9,803	494	-	476	153	-	-	10,926	43,766
42	537	Youth Svc Wkr I	Camacho, Ronald S.A.	FL04-10	37,034	1,068	9,672	20-Dec-14	926	48,700	14,537	494	-	706	153	3,940	239	20,069	68,769
43	544	Youth Svc Wkr I	Salas, Maryann L.G.	FL04-08	34,565	997	9,026	19-Jul-15	793	45,381	13,546	494	-	658	153	3,940	239	19,030	64,411
44	545	Youth Svc Wkr Asst	Castro, Shane S.	EL04-01	23,318	673	6,090	N/A	-	30,081	8,979	494	-	436	153	-	-	10,062	40,143
45	547	Youth Svc Wkr I	Nelson, Shawn J.	FL04-06	32,096	926	8,382	10-Jul-15	265	41,669	12,438	494	-	604	153	6,510	403	20,603	62,272
46	550	Youth Svc Wkr Asst	Ada, Joseph M.G.	EL04-02	24,776	715	6,471	6-Jun-14	441	32,403	9,672	494	-	470	153	1,464	223	12,476	44,879
47	551	Youth Svc Wkr Asst	Cepeda, Maylene Q.	EL04-09	33,811	975	8,831	7-Dec-14	833	44,450	13,268	494	-	645	153	3,175	403	18,139	62,589
48	552	Youth Service Worker Asst.	Villanueva, Jay A.	EL04-02	24,776	715	6,471	1-Oct-14	1,249	33,211	9,913	494	-	482	153	2,582	223	13,848	47,059
49	553	Youth Svc Wkr Asst	Tebit, Gabriel L.	EL04-02	24,776	715	6,471	20-Aug-14	208	32,170	9,603	494	-	466	153	-	-	10,716	42,886
50	576	Youth Svc Supvr	VACANT: Vice Cruz, I. W.S/30/13	FL04-01	29,948	864	6,323	N/A	-	37,132	11,084	494	-	538	153	-	-	12,269	49,401
51	604	Youth Svc Wkr Asst	Rivera Jr., Roland C.	EL04-04	27,691	799	7,232	13-Jul-15	312	36,034	10,756	494	-	522	153	2,285	323	14,553	50,567
52	605	Youth Svc Wkr Asst	Quintanilla, Brandon M.	EL04-03	26,233	757	6,851	29-Jun-14	416	34,257	10,226	494	-	497	153	4,687	324	16,381	50,638
53	608	Youth Svc Wkr Asst	Quinata, Del Ann	EL04-10	34,978	1,009	9,134	19-Jul-16	250	45,371	13,543	494	-	658	153	2,582	223	17,654	63,025
54	609	Youth Svc Wkr I	Palawaran, Vivian N.	FL04-13	41,061	1,184	10,723	5-Nov-14	1,129	54,097	16,148	494	-	784	153	-	-	17,579	71,676
55	611	Youth Svc Supvr	Tudela, Stephen E.	FL04-13	49,790	1,437	13,005	11-Apr-15	747	64,088	19,309	-	-	842	153	6,510	403	27,407	92,395
642		Admin. Aide (LTA) 1/	Vice: AC Rodriguez	P-1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
645		Youth Svc Wkr Asst (LTA) 1/	VACANT: Vice: DUT Fournier	EL04-01	23,318	673	6,090	N/A	-	30,081	8,979	494	-	436	153	-	-	10,062	40,143
Grand Total:					\$ 1,871,502	\$ 50,941	\$ 461,220		\$ 29,188	\$ 2,412,853	\$ 720,237	\$ 23,230	\$ -	\$ 34,985	\$ 8,568	\$ 138,587	\$ 10,870	\$ 936,478	\$ 3,349,331

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ Long term disability; Pos. No. 642, Admin Aide (Limited Term Appointment) Billing in for Clerk Typist III (Pos. No. 643); and Pos. No. 645, Youth Service Worker Assistant (Limited Term Appointment) Billing in for Youth Service Worker I (Pos. No. 494).

FUNCTIONAL AREA: Public Safety
 DEPARTMENT/AGENCY: Department of Youth Affairs
 PROGRAM: After School Care Program
 FUND: Sub-Grant Funding PH&SS

Government of Guam
 Fiscal Year 2014
 Agency Staffing Pattern

[BBMR SP-1]

Input by Department										Input by Department									
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
No.	Position Number	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment		Subtotal (E+F+G+I)	Retirement (J * 29.85%)	Retire (DDI) (L7 (\$19.02*26PP))	Social Security (6.2% * J)	Medicare (1.45% * J)	Life	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
								Date	Amt.										
1	803	Community Program Aide II (Competitive LTA)	Pocaigne, Leilani	G-1	\$24,729	\$0	\$ -		\$0	\$24,729	\$ 7,382	\$495	\$0	\$359	153	1,572	223	\$ 10,184	\$34,913
2	804	Community Program Aide II (Competitive LTA)	Meno, Valentina ME	G-1	\$24,729	0	\$ -		0	\$24,729	\$ 7,382	\$495	0	359	153	0	0	\$ 8,389	\$33,118
	805	Community Program Aide II (Competitive LTA)	VACANT Vice R Quitugua	E-02	\$0	0	\$ -		0	\$0	\$ -	\$0	0	0	0	0	0	\$ -	\$0
3	806	Community Program Aide II (Competitive LTA)	Siongco, Benjamin M	G-1	\$24,729	0	\$ -		0	\$24,729	\$ 7,382	\$495	0	359	153	1,572	223	\$ 10,184	\$34,913
	807	Community Program Aide II (Competitive LTA)	VACANT	E-02	\$0	0	\$ -		0	\$0	\$ -	\$0	0	0	0	0	0	\$ -	\$0
4	809	Community Program Aide II (Competitive LTA)	Mendiola, Mary B	G-1	\$24,729	0	\$ -		0	\$24,729	\$ 7,382	\$495	0	359	153	1,572	223	\$ 10,184	\$34,913
5	811	Data Control Clerk (Competitive LTA)	Smith, Tishawna PH 18876	E-1	\$0	0	\$ -		0	\$0	\$ -	\$495	0	0	153	1,572	223	\$ 2,443	\$2,443
6	812	Community Program Aide II (Competitive LTA)	Mesa, Maelani R	G-1	\$24,729	0	\$ -		0	\$24,729	\$ 7,382	\$495	0	359	153	0	0	\$ 8,389	\$33,118
7	814	Community Program Aide II LTA 1/	Vice: Reyes, J D	G-1	\$ -	0	\$ -	4/5/2014	0	\$ -	\$ -	\$495	0	0	77	0	0	\$ 572	\$572
	815	Administrative Aide (Competitive LTA)	VACANT	F-01	0	0	\$ -		0	0	\$0	\$0	0	0	0	0	0	0	0
Grand Total:					\$ 123,645	\$ -	\$ -		\$ -	\$ 123,645	\$ 36,910	\$ 3,465	\$ -	\$ 1,793	\$ 995	\$ 6,288	\$ 892	\$ 50,345	\$ 173,990

* Night Differential / Hazardous / Worker's Compensation / etc.
 (CLTA) - Competitive Limited Term Appointment
 1/ CPA II CLTA position funded for only 13 pay periods

Department of Youth Affairs

Prior Year Obligation

FY 2014

4th QUARTER REPORT

Ending September 30, 2014



Eddie Baza Calvo
Governor
Ray S. Tenorio
Lieutenant Governor

Department of Youth Affairs

Dipåtamenton Asuntion Manhoben
Government of Guam
P.O. Box 23672 GMF
Barrigada, Guam 96921
Tel: (671) 735-5010 Fax: (671) 734-7536



Adonis J. Mendiola
Director

October 30, 2014

MEMORANDUM

To: **Honorable Speaker Judith T. Wonpat**
32th Guam Legislature

From: Director, Department of Youth Affairs

Subject: **4th Quarter FY 2014 Prior Year Obligation Payments**

Håfa Adai Speaker Wonpat,

Pursuant to 5 GCA §10306, please be advised, that the Department of Youth Affairs has no Prior Year Obligation payments in the **4th Quarter** of **FY 2014** report ending September 30, 2014.

An electronic submission of the stamp received copy of this report will be sent to speaker@judiwonpat.com and a copy to, the Office of the Public Auditor at admin@guamopa.org and this report will be posted on DYA's Government of Guam website at www.dya.guam.gov.

Please contact 735-5010 should you have any questions or concerns.

Si Yu'os Ma'åse'

Grace R. Taitano
Acting

Cc: Office of the Public Auditor



DYA: "It's all about youth helping youth!"